

**MEETING      BOARD OF SELECTMEN/SEWER COMMISSION      FEBRUARY 6, 2013**

Members present:      Kevin M. McCormick      John W. Hadley  
                                 John J. O'Brien      Michael J. Kittredge, Jr.  
                                 Christopher A. Rucho

Mr. McCormick convened the meeting at 7:00 p.m.

**Read and Acceptance of Minutes from Previous Meeting**

Motion Mr. Hadley to approve the regular session meeting minutes from January 16, 2013, seconded by Mr. Kittredge, all in favor.

**NEW BUSINESS**

1.Drawing for Adopt an Island/Square Program - Current adoptees: Huntington Square at Beaman and North Main Streets to the Bouchard, Dickerson and Forhan Families; Crescent Street at Thomas Street – Finders; Woodland Street at Route 12 – Keepers; Worcester Street @ Route 12 – Allen Phillips; Church Street @ Route 12 – Finders & Keepers; Kings Mountain @ Yorktown Road – Eagan Plumbing - Available Squares: Hosmer @ Laurel Streets, Woodland @ Prospect Streets (Gleason Memorial Square) and Malden @ Goodale Streets

According to the Board's Policy on Beautification of Town Squares and Islands, we are scheduled to have our drawing to adopt those islands which have not yet been adopted. Many of the people who have adopted islands are willing to continue to keep them.

Mr. Gaumond proceeded with the drawing. The first applicant is Precious Tots Daycare and they will be assigned the island at Hosmer and Laurel Streets. The second is Atlantic City Casino Tours and they will be assigned the island at Malden and Goodale Streets. There is one square remaining, and according to the policy the Board will conduct a second drawing at their first meeting in May.

2.Concurrence on the hiring of William Bennett, 9 Rockwell Street, Worcester as a Seasonal Snow Plow Driver effective January 1, 2013 until April 1, 2013 at a rate of \$16.37 per hour

Motion Mr. Rucho to concur with the hiring, seconded by Mr. Kittredge, all in favor.

**Public Hearing: Consider the Adoption of a Criminal Offender Records Information Policy (Cori Policy)**

Mr. McCormick opened the public hearing and read the following notice. Public notice is hereby given, in conformity with the requirements of the General Bylaws of the Town of West Boylston, ARTICLE XXIII - PUBLIC HEARING AND NOTICE, that the Board of Selectmen will meet on Wednesday, February 6, 2013 at 7:05 p.m. for the purpose of considering the adoption of a Criminal Offender Records Information Policy. The meeting will be held in Meeting Room #1 of town hall, 127 Hartwell Street, Suite 100, West Boylston. For additional information, or to review the proposed information, please contact the Office of the Board of Selectmen/Town Administrator at 508.835.3490. All interested persons, groups, and agencies are invited to attend. Kevin M. McCormick, Chairman, January 23, 30, 2013.

Mr. Gaumond explained that one of the subjects we have been working on this last couple of years is the review of our HR policies. Town counsel has advised us that there are new laws regarding CORI, which should be formally adopted by the town. The policy will be K-8 in our Personnel Policy Section. It explains how we will use CORI information and because the CORI information is

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confidential, it has to be limited to those individuals who have to know. The policy also addresses the training and now they offer an online training system. It also talks about how the checks will be done and when and if we ever had to use a credit reporting agency. It also addresses what we can actually inquire about CORI information and what we are to do in the event of an adverse decision on a CORI. Section X talks about our requirements for the maintenance of the information. A lot of the information we have is common practice but not formally adopted by the town. He recommends the Board concur with the adoption of the policy, which is a to do on our HR checklist.

Mr. O'Brien asked Mr. Gaumond if he runs a CORI on all town employees. Mr. Gaumond explained that we do not as it is limited to those who work with cash, seniors, children and those whose jobs require them to go into peoples' homes. They are also done for people who have access to recreation programs. Mr. Rucho asked whether we do a sex offender registry check for those employees who are not required to have a CORI check. Mr. Gaumond explained that we do a basic background of all our applicants. If it is a Police Chief or a Fire Chief those checks would be more in-depth. He does not do an in-depth sexual criminal background checks. Mr. Rucho noted that a CORI just gives you a record in Massachusetts. If we were to do more we would have to bring somebody in. He thinks we should look into that especially if they deal with children. Mr. Gaumond noted that in the old days the police chief would do the checks. School Committee member Rick Shaw, who is in the audience this evening, noted that the school does a check for all the teachers.

Motion Mr. Rucho to close the public hearing, seconded by Mr. O'Brien, all in favor.

Motion Mr. O'Brien to approve the policy, seconded by Mr. Rucho, all in favor.

**Town Administrator's Report on Revenues**

School Committee members John Owanisian, Jennifer Breen, Richard Shaw, Erin Palumbo and James Pedone joined the Board along with School Superintendent Elizabeth Schaper. Mr. Gaumond explained that the town's revenues are comprised of property taxes, state aid, available funds and miscellaneous receipts. Our projected total revenues for FY14 are \$21,006,969. Mr. Gaumond will be working with the Finance Director on a regular basis adjusting the numbers. Property taxes increases cannot exceed 2-1/2%, which will give us \$390,000 in additional property tax revenue. We have increased local receipts to \$2.2 million. Our available funds include \$431,000 from ambulance receipts, \$18,000 from the Wachusett Fund, and according to our Reserve Policy, we can use \$220,000 of free cash, for a total of \$669,000. The wild card is in the area of state aid. The Governor is proposing a tax increase to provide additional funds for education and local aid. Right now, Mr. Gaumond does not feel comfortable using anything other than level funding which will give us \$3.8 million for local aid and includes \$617,652 in school building assistance money. We will also receive our \$600,000 payment-in-lieu-of-taxes from the state also included in our local receipts. Total revenue is estimated at \$4,240,000 and assessments are estimated at \$440,000, which we have to take out.

Mr. Gaumond noted that it is possible that we could go up from here if the Governor is successful, however, the bottom line is \$21 million for revenues following our reserve policy and using conservative estimates. Mr. McCormick added that last year our budget was \$20,613,000, which is about a \$400,000 increase.

Mr. Shaw questioned the assessments. Mr. Gaumond explained that on the Cherry Sheet there are some money lines they give you and some they take away. They give you money in Charter Tuition reimbursement, unrestricted general government aid, veterans benefits, library, and local share of racing taxes. Then they take away assessment and charges for air pollution districts, MBTA, regional transportation, school choice and charter school sending. All of those items come up to a number and the remainder is what we end up budgeting for in our revenue budget. Mr. Gaumond will

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be updating the numbers on a regular basis and will advise the Board and School Committee when he does in addition to sending out his blog. If we can increase our New Growth number he will let the group know. When the House numbers come out he will plug those numbers into his next draft, which will be in about a month.

Mr. Shaw noted that in regards to the revenue, the big nut is health insurance. He asked if there is any indication on what those numbers might be. Mr. Gaumond advised that we have gone out to bid again for health insurance. One of the ways we have been able to keep those costs down is going out to bid and by changing co-pays. Our long term trend has been doing very well and he credited the Insurance Advisory Committee for keeping an open mind and advocating for things to help us save money. He does not think we will get another 0% increase two years in a row and our recent claims data has not been very position. We have a couple of high cost claims this current year. They hope to get one more month of claims data. Mr. Owanisian asked if there is a potential for other funds such as tax levy to be increased. Mr. Gaumond explained that it could increase if things are great. With our local receipts we struggle to get our tax rate certified by the DOR and we are going to be in the ballpark of \$2.2 million and that is the extent he will feel comfortable defending to the DOR. Available funds are not likely to be amended. We have capital funds which are available for one-time expenditures and he is not anticipating using that in our operating fund. We also have funds in the Stabilization Fund and he is not anticipating using that money to balance our operating budget.

Mr. Owanisian understands that state aid is the key variable. He questioned what the impact to the town would be if the Governors budget is passed. Mr. Gaumond advised that it would give us a net increase of \$22,000, which is a huge impact. He added that the only other variable which could fluctuate is New Growth. MMA has been advising communities to level fund their state aid numbers. He will be attending the annual legislative breakfast which is being held next month in Spencer to advocate for additional state aid funds. Mr. Rucho asked about last year's state aid funds. Mr. Gaumond advised that we received about \$3,900,000.

Ms. Breen noted that last year when we got together she and Mr. McCormick were part of a committee to sit down prior to town meeting to keep communicating up to town meeting. Mr. Gaumond thinks that is a great idea and asked if that was helpful. Ms. Breen feels it is always good for these committees to be in communication this time of year. Mr. Rucho feels that if it worked they should continue and he recommends more public meetings. Mr. Shaw thinks it is valuable to know the challenges the school will be facing to know why the numbers look the way that they do. Mr. McCormick suggested going forward that they meet once a month. It was suggested to meet the second meeting of each month. Mr. Gaumond recommends the next meeting be on March 20<sup>th</sup> when he presents his draft budget to the Board or when the house budget is released as the state budget is rarely out when we get to town meeting. He intends to go with the House numbers. If there is a need to amend our budget, we have the October town meeting to do that. Mr. McCormick suggested having the School Committee come in for the first meeting in March. Superintendent Schaper advised that their budget public hearing is set for March 13<sup>th</sup> at 6:00 p.m. It was agreed to that the School Committee will be on the Board's agenda for March 6<sup>th</sup> at 7:30 p.m. Superintendent Schaper stated that she will have good numbers at that time.

**NEW BUSINESS (cont.)**

3. Consider authorizing the Town Administrator to enter into negotiations with Weston & Sampson for a successor contract for sewer operation & maintenance services & Review Sewer Operators Cost Benefit Analysis

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Mr. Gaumond explained that at the meeting on January 16<sup>th</sup> the Board met with the two respondents to the RFP, Whitewater and Weston & Sampson. At that meeting the Board concurred with Mr. Gaumond's review of the responses and he informed them that he would open the price proposals on January 17<sup>th</sup> and then bring forward an award recommendation. Mr. Gaumond found that both respondents met the requirements of the RFP. The price proposals were Weston & Sampson \$172,560 and Whitewater \$189,522. Based upon this information, Mr. Gaumond recommends that the Board of Sewer Commissioners authorize him to enter into negotiations with Weston & Sampson.

Mr. Gaumond further explained that the other reason we went out to bid for sewer operations and maintenance was to help Finance Director Michael Daley and Mr. Gaumond get the answer to the question of whether it would be cheaper to bring this service in house. He worked with Mr. Daley to do a comparison of sewer operations and maintenance and the lowest bid and what it might look like on an annual basis. On the personnel services side, he was able to inquire to towns which operate their own sewer system. For this exercise they assumed we would need one full time lead sewer operator and one part-time sewer operator. Many communities have more employees than this however we have a relatively new system which may not be as onerous to maintain as a much older system. We also assumed that there will be more administrative costs for paperwork and reports currently being provided by Weston & Sampson's administrative services, so we included a small amount in our calculation which we anticipate will be \$93,000 for salaries and wages. There will also be some benefit costs associated with these two positions which we anticipate to be \$37,409 bringing total in house personnel costs to \$130,418. In addition, we would have other expenses, such as supplies for repairing equipment, chemicals for the system and professional services we would not perform ourselves. In the last few years when we have gone out to bid the town specifies the amount we ask the companies to carry for things like chemicals, supplies and materials, corrective maintenance/repairs and other expenses. This section also takes into consideration insurance and fuel for the new vehicles and the licenses required for the employees. Total expenses to provide this service in-house would be \$48,300.

With regard to capital expenses, because the town does not own the trucks or equipment to perform these services, we would need to purchase the equipment necessary to run a public utility. We would require two truck leases, replacement and maintenance of the software that we use through Weston & Sampson and we would need to rent equipment for testing or repair. We would lease our equipment as opposed to purchasing it and the capital outlay would be a three-year lease and need to be mentioned in our capital plan. Total capital expenses to provide this service in-house would be \$33,000.

Based upon the personnel costs, other expenses and capital costs, we would need to budget \$211,718 to bring these services in -house. The current lowest bid is from Weston & Sampson in the amount of \$172,560. It is Mr. Gaumond's strong recommendation that we continue to privatize our sewer services. If a truck owned by our sewer operator breaks down, they replace the truck immediately and if one of their employees gets injured, they continue to provide us with the services we need without labor disputes or grievances. Emergency situations would be dealt with appropriately and we currently do not have space at the DPW for new vehicles and equipment which also needs to be considered. Even if the cost to provide this service was marginally less expensive for the town to provide these services in-house, he would recommend to the Board to continue to privatize these services. This is also consistent with the Board's previous goal of privatizing municipal services whenever possible. Mr. Gaumond shared this report with the new DPW Director and the previous Director and both concurred with the recommendation to continue privatizing these services. Mr. Gaumond recommends the Board authorize him to enter into contact negotiations with Weston & Sampson for a successor contractor. Mr. Rucho agrees. He took the tour of the sewer system, and even

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if the price was closer he would still agree. It was noted that the price was decreased \$15,000 due to a decrease in capital equipment debt service and lower labor costs and negligible change in the Consumer Price Index.

Mr. Gaumond credited former Director Silvio Baruzzi who aggressively went after companies to get them to bid on this service. Mr. McCormick explained that he was the person who wanted this exercise done, and now that it has been done, he thinks this is the way to go. He just wanted to know that we were not over paying for the service. Mr. Rucho stated that after looking at the system it changed his mind. Mr. Gaumond noted that there are financial benefits to keeping the liability off the books.

Motion Mr. Hadley to authorize the Town Administrator to enter into contract negotiations with Weston & Sampson for a successor contract for sewer operations and maintenance, seconded by Mr. Rucho, all in favor. The Board also asked Mr. Gaumond to extend their thanks to Finance Director Michael Daley for his work on the project.

**MEETINGS, INVITATIONS & ANNOUNCEMENTS**

1. March 6<sup>th</sup>, 9-11 Meet and Greet for Retiring Council on Aging Director Marcia Cairns at the Senior Center
2. March 8<sup>th</sup>, 9-10 a.m. Legislative Breakfast at Spencer Town Hall

**FUTURE AGENDA ITEMS**

There are none this evening.

**Public Hearing: Request for a Transfer of License and Change of Location from Faucher and Masson, Inc., D/B/A Wachusett Wine & Spirits, 184 West Boylston Street to Wachusett Wine and Spirits, Inc., 21 Franklin Street**

Mr. McCormick recused himself. Mr. O'Brien opened the public hearing and read the following notice. The Board of Selectmen of the Town of West Boylston will hold a public hearing on the request for a transfer of license and change of location from Faucher and Masson, Inc., d/b/a Wachusett Wine & Spirits, 184 West Boylston Street to Wachusett Wine and Spirits, Inc, 21 Franklin Street. The public hearing will be held on Wednesday, February 6, 2013 at 8:00 p.m. in Conference Room #1 of the Municipal Office Building, 127 Hartwell Street, Suite 100 West Boylston. All interested persons, groups, and agencies are invited to attend. John J. O'Brien, Vice Chairman, January 25, 2013.

Applicant Charles Faucher joined the Board with his attorney Paul Sushchik. Mr. Sushchik explained that they were before the Board back in January of 2012 when they sought the license and were awarded the licenses under Faucher and Masson. They were planning to locate their business at 184 West Boylston Street and tried to do that, however, they were unable to get bank financing for the lease on that location. They have now entered into a Purchase and Sales Agreement with the owner of property at 21 Franklin Street, the former Gambaccini residence, across from The Manor Restaurant. They have engaged an engineer and are in the process of selecting a contractor and getting financing. The engineer drew up a plan, of the proposed layout of the building, which Mr. Sushchik displayed to the Board. They intend to erect a 6,270 square foot, single-floor building with no basement. The lot will have to be built up some, will need on-site drainage and they will apply for a curb cut on Route 12 and intend to have traffic exit on Franklin Street. They have scheduled a Project Roundtable for next week. They are well along on the process of getting the building speeded out and they have the ability to put this building up under the current zoning. They understand that it will be something of an impact to

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the neighbors.

Mr. Hadley questioned the timetable. Mr. Sushchuk explained that they hope to have this done in six months. As soon as they get the approval on the transfer and once the weather clears they will start the demolition of the house. They anticipate gravel having to be brought in and will take down the house and the garage. The busiest time of the year is the fall season and they would like to be up and running by the fall of 2013 to develop a client base and market strategy for the holidays. Mr. Gaumond suggested that they approach the Mass Highway Department for the curb cut as they in the past they have had issues with additional curb cuts in West Boylston on Route 12.

Pete Murphy, 128 Worcester Street, abutter to the property, joined the Board. He stated that although he is not opposed to commercial development of the property he does believe that there are some issues that need to be addressed. The first is drainage. The intersection of Franklin and Route 12 does not properly drain. The water discharges from an old culver under Surfside Pools and floods a ditch which he was forced to dig on his property which he also has to clean and maintain. The ditch runs to a culvert under Rte. 140, which has proven to be inadequate in major storms causing water running over Route 140 and flooding properties on both sides. In addition some of the intersection runoff travels along the north side of Franklin Street to a low spot behind the Three Rivers building and across from Freedom Village, flooding the north side of the road. The addition of paved parking lots at 21 Franklin Street will only increase the runoff under Route 140 and on Franklin Street. There needs to be a drainage solution as any additional water will aggravate these problems. Mr. Sushchuk advised that he spoke with his engineer and the way that they set up the drainage systems now is they take care of the water created from run off on the site. He is aware of the fact that the stormwater runoff is always a problem and he would be willing to meet with Mr. Murphy.

Mr. Murphy noted that Freedom Village has a storm pond which they created. He added that there is separate drain that goes towards the pump stations and you need a good drainage design. Mr. Sushchuk advised that he raised that issue with his engineer. The second issue Mr. Murphy raised is heavy traffic. There is not enough room for two trucks to pass on Franklin Street. The incident of traffic accidents is high at the Route 12 intersection and the Transportation Committee has already recommended making Franklin Street in that section one-way. He supports the one-way designation for Franklin Street. Mr. Sushchuk advised that they have discussed that with their engineer as well. When the traffic comes out on Franklin Street it will be a right turn only. The third issue Mr. Murphy noted is sidewalks. Franklin Street is without sidewalks. Since they built Freedom Village the street is now used by teenagers and pedestrians, which is an increased safety hazard. He recommends sidewalks along the south side of Franklin to Freedom Village and around the corner to Route 12. The last item is litter. Since Freedom Village was built there are lots of beer cans and liquor bottles. More surveillance and enforcement will be required in the area.

Mr. Rucho noted that in regards to Franklin Street, with or without this project, we cannot expect this project to fix all the issues. He noted that it still puddles badly coming down from Route 12 on the left hand side. When we said we built up the road up, it puddles. Mr. Murphy added that there is still an issue with puddling to the center line of the road. Mr. Rucho feels that all the other issues are good issues for that area. He does not know how these folks could build a sidewalk on private property. Mr. Sushchuk stated that they intend to have a project they will be proud of. Mr. Rucho feels that the drainage plans they have may help alleviate some of the water by keeping it on the site. Mr. Sushchuk feel that this is a good time to look at it. Mr. Hadley shared that the Conservation Commission is aware of the drainage issues and plan to address it a the Roundtable.

Daniel Carvalho lives at the house next to the property and he stated that they have drainage issues. They went through this with Freedom Village and they said the original plan they had would

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hold drainage. They installed a pipe to divert water onto their property near the fire hydrant and it floods all over Franklin Street during heavy rains and that never happened before. They built up their land and the water hold tank diverts water onto the corner of his property. Ever since Wachusett Square was built there has been an exasperated water issue. Fencing will stop litter and headlights from going into his window. He is concerned about the building process and trenching. They have some concerns should there be a wash out, parking, and people parking for a long time and parking on his property. His main concern is drainage. Mr. Rucho suggested having the DPW look at the situation. Mr. Carvalho explained that the water floods the fire hydrant which will be used for his house. Mr. Rucho shared that the Planning Board will hold a public hearing at which time fencing and screening will be addressed. Mr. Carvalho wants to make sure that they follow the plan which is approved. Mr. Sushchuk explained that they do not intend to have Keno, they will have lottery and plan to have 26 parking spots. Mr. Varavalho asked if they would have wine tastings. Mr. Sushchuk explained that wine tastings will be probably be held at non-peak hours as you expect a certain amount of product to go out the door and wine tastings are not for a very long period of time. They will address those concerns. Mr. O'Brien asked Mr. Gaumond to describe the process. Mr. Gaumond explained that after the Roundtable they submit their plans to the Planning Board and other boards to weigh in on them, Conservation Commission and if needed Earth Removal Board. The Project Roundtable is to get everybody in the same room to discuss the project. The Transportation Committee will be there as well. It is an opportunity to have the first crack at being at the table. This is a project that is going through a site process and the abutters will be notified.

Motion Mr. Rucho to close the public hearing, seconded by Mr. Kittredge, all in favor.

Motion Mr. Rucho to approve the request for a Transfer of License and Change of Location from Faucher and Masson, Inc., D/B/A Wachusett Wine & Spirits, 184 West Boylston Street to Wachusett Wine and Spirits, Inc., 21 Franklin Street, seconded by Mr. Hadley, all in favor.

**OLD BUSINESS**

**1. Discussion regarding contract with Charter Communications**

Mr. Gaumond invited John Schlichte, Chairman of the Cable TV Advisory Committee, to join the Board. He reports that we didn't have any problems with the contract negotiation process. The contract has been signed by Charter and it has not yet been returned so that the Board of Selectmen could sign the document. There were no matters of disagreement with the attorneys. This item will be carried over. Mr. Gaumond asked Mr. Schlichte if he could remain seated for the next agenda item.

**NEW BUSINESS (cont.)**

**3. Presentation of the Town Administrator's Commitment to Excellence Award**

Mr. Gaumond invited Mr. Schlichte's wife, Cathy, to sit next to John at the meeting table. He explained that a few years ago the Board asked him to create a process by which we could recognize individuals under the Town Administrator who have done good work for the town. This year he changed the criteria for his Commitment to Excellence Award by opening it up to people who serve on boards or committees. In the Board's agenda package there is nomination form nominating Mr. Schlichte for the award. During the cable negotiation process many of the members of the Cable TV Advisory Committee asked Mr. Gaumond if there was an award we could give Mr. Schlichte. Mr. Gaumond stated that he never met anyone who embraced his duties as the Chair of a committee such as John Schlichte. He was extremely diligent, and one of the most organized volunteers that he has ever met. It was a true pleasure for him to work with John Schlichte, who knows the contract inside

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and out. He has been working on the contract at least two years. Mr. Gaumond presented the plaque to the Board of Selectmen for presentation to John Schlichte. Mr. McCormick presented the plaque to John Schlichte who stated that he was very pleased with the way the contract worked.

4.Request from Matthew & Margaret Hubbell, 205 Maple Street to remove signage directing people to the Worcester County House of Corrections & Industrial Area

Matthew Hubbell joined the Board. He noted that his address was recently changed from 205 to 201. Mr. Gaumond explained that we received a unique request from Matthew and Margaret Hubbell about the signs in front of their house at the intersection of Maple and Shrewsbury Streets which direct people to the Industrial Area and Worcester House of Corrections. Upon receiving the request, Mr. Gaumond outreached to the DPW Director and the Foreman and neither know who installed the signs. In one of the photos Mr. Hubbell marked it as duplicate sign, it also includes a directional sign for Town of West Boylston town offices, which we put up when we moved to the industrial area. Mr. Hubbell noted that there is also a town office sign on the island near the stop sign. Mr. McCormick thinks the signs were put up by the state when they re-designed Maple Street and they must have been authorized in the original plans. At that time there was no house on that property. Mr. Hubbell advised that when they purchased the house in 2008 they planned to approach the town at some point. He noticed the signs, has lived here for five years and everyone has mentioned the signs. The first sign is in the middle of his house and it is 100-feet from the corner. It is almost opposite Kings Mountain Drive. Mr. Rucho suggested relocating the signs so they still tell the people which direction they need to go to get to the jail and industrial area. He suggested putting them on the island. Mr. Rucho added that he knows there are a lot of issues the Police Department gets with people asking where the jail is located. Mr. McCormick stated that we need to have signs somewhere and his guess is the island is too small. Mr. Rucho suggested making the signs smaller. Mr. Hadley asked if we contacted the Sheriff's Department. Mr. Gaumond did outreach to the Mass Highway Department, however, he did not contact the Sheriff. Mass Highway said they did not put the signs up. Mr. McCormick advised that Shrewsbury Street was redone in the mid 90's and Maple Street was a few years after that. Mr. Hadley suggested moving the sign to the beginning of Maple Street with the other industrial area signs. Mr. Hubbell thinks the signs bring down the area talking about House of Corrections and the Industrial Area. Mr. Rucho questions if it would be worse having people stopping and asking where the House of Corrections is located. Mr. McCormick feels the one in the corner of Maple and Shrewsbury Street needs to remain as we have to let the people know where to go. Mr. Hubbell stated that whatever the town could do he would appreciate. Mr. McCormick would not have an issue getting rid of the sign on Maple Street. Mr. O'Brien suggested having the DPW Director make a recommendation. Mr. McCormick suggested moving the sign in front of the house further down Shrewsbury Street by the fence. Mr. Gaumond offered to bring the request to the Transportation Committee for a recommendation. We could also ask the Sheriff's office and Mass Highway if they have an objection. It was agreed to put this on an upcoming agenda and work on having it more esthetically acceptable.

Motion Mr. O'Brien at 8:55 p.m. to enter into executive session under the provisions of Massachusetts General Laws, Chapter 30a, Section 21(A), parts 3 and 6 to discuss strategy with respect to contract negotiations with the DPW Director & the interim Fire Chief and to consider the purchase, exchange, lease or value of real estate if an open meeting may have a detrimental effect on the negotiating position of the public body and the chair so declares, seconded by Mr. Rucho. Mr. McCormick declared that an open meeting may have a detrimental effect and announced that the Board will reconvene in open session. Roll call vote: Mr. Kittredge yes, Mr. Hadley yes, Mr. McCormick yes,



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Mr. O'Brien yes, Mr. Rucho yes.

Motion Mr. O'Brien at 9:26 p.m. to come out of executive session, seconded by Mr. Rucho.  
Roll call vote: Mr. Kittredge yes, Mr. Hadley yes, Mr. McCormick yes, Mr. O'Brien yes, Mr. Rucho yes.

Mr. McCormick reconvened the meeting at 9:27 p.m.

**NEW BUSINESS**

1. Concurrence on the appointment of the Interim Fire Chief and vote to sign contract (tentative)

Mr. Gaumond explained that he had two in-house candidates apply for the position. He was extremely proud of both of the applicants and based upon the credentials of the candidates and the interviews, he is recommending Lieutenant Tom Welsh for the position of Interim Fire Chief, and he recommends the Board concur with his appointment and vote to sign his contract.

Motion Mr. Kittredge to concur with the appointment of Tom Welsh as Interim Fire Chief and for the Board to sign the contract with Mr. Welsh, seconded by Mr. Rucho, all in favor.

2. Concurrence on the appointment of the Director of the Department of Public Works and vote to sign contract (tentative)

Mr. Gaumond explained that he went through a lengthy process to select a replacement for our DPW Director. He is recommending the Board concur with the appointment of Anthony Sylvia as the next DPW Director. He has 20 years in public works, is a professional engineer in Mass and Rhode Island and has experience working in the private sector with Tighe and Bond. He is a member of the American Public Works, ICMA and he has experience working on a Planning Board.

Motion Mr. Hadley to concur with the appointment of Anthony Sylvia as the DPW Director and for the Board to sign the contract with Mr. Sylvia, seconded by Mr. O'Brien, all in favor.

With no further business to come before the Board, motion Mr. Rucho at 9:30 p.m. to adjourn, seconded by Mr. O'Brien, all in favor.

Respectfully submitted,

Approved: February 20, 2013

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Nancy E. Lucier, Municipal Assistant

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Kevin M. McCormick, Chairman

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John J. O'Brien, Vice Chairman

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Christopher A. Rucho, Clerk

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John W. Hadley, Selectman

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Michael J. Kittredge, Jr., Selectman